



# Saskatoon Search and Rescue

## Application Package

Dear Volunteer,

We are very pleased that you have decided to apply to become a member of Saskatoon Search and Rescue. Enclosed is our application package, which we ask you to complete and send in to us by mail, email, or deliver at one of the training meetings.

As outlined in the information package, Saskatoon Search and Rescue is a unique volunteer opportunity; it is the chance to make a very valuable, hands-on difference in the life of a missing person and their loved ones. The nature of the work relies on the volunteer's judgment, dependability, and positive attitude in accomplishing the goals of the search.

For this reason, Search and Rescue Members/Searchers are screened carefully. While we have a need for all kinds of volunteers, it has been our experience that not all who apply are suited to this complex type of work.

Please read through this material carefully and contact us with any questions you may have. Please fill out the application form and submit it along with the signed copy of the Code of Ethics and the waiver.

Thank you for devoting your time to this worthy endeavour.

Sincerely,

Saskatoon Search and Rescue

## PERSONAL INFORMATION

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
(DD/MM/YYYY)

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_  
HOME MOBILE WORK

e-mail: \_\_\_\_\_  
HOME WORK

Workplace: \_\_\_\_\_

Position: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

By completing the following application, you are confirming that you understand the basic requirements and expectations of a member of Saskatoon Search and Rescue listed below:

- As part of being a full-time team member, you are expected to devote roughly 1 evening and 1 weekend day a month for training, and be a part of at least one committee. The committee level work is time above and beyond training.
- SSAR is a non-profit organization that requires fundraising efforts to help with operating costs and extraordinary purchases. You need to be prepared to assist with certain fundraising objectives as the chapter's need arises.
- You need to complete the Basic Searcher Course (will require more time than the regular training)
- You need to be capable of safely performing physically demanding tasks, in various weather conditions.
- You need access to email and text messaging in order to receive important communications and in order to be activated.
- Although SSAR provides some essential gear for certain tasks, you will be responsible for obtaining a certain amount of gear and clothing that is essential to outdoor activities and search related tasks.
- You are required to have a Criminal Record Check with a vulnerable sector search.
- You need to have an up-to-date CPR C and first aid certification.



**BACKGROUND INFORMATION**

What role(s) do you hope to take on with our team and what type of role are you capable of filling? (Rigorous search capable person, organizing and coordinating, support role, fundraising, educational outreach, etc...)

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What would you say is your greatest motivation for joining our team?

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For us to get a sense of who you are, please list your *occupation* along with *personal interests*, any relevant *special skills*, and any part of your *background* you feel would make you a valuable team member.

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**Do you have any specialty skills that you can share with SSAR?**

- |  |   |
|--|---|
| <input type="checkbox"/> Outdoor Education   | <input type="checkbox"/> Mountain Biking              |
| <input type="checkbox"/> Medical training (EMT, LPN, RN, etc)  | <input type="checkbox"/> Counselling/Social work      |
| <input type="checkbox"/> Critical Incident Stress Management   | <input type="checkbox"/> Law enforcement              |
| <input type="checkbox"/> Fire/Rescue/Protective Services   | <input type="checkbox"/> Office skills/graphic design |
| <input type="checkbox"/> Communications/radio  | <input type="checkbox"/> Fundraising/Marketing/PR     |
| <input type="checkbox"/> SCUBA training, SCBA training, Confined Space training  | <input type="checkbox"/> Website Development          |
| <input type="checkbox"/> Teaching experience with youth and / or adults _____  |   |
| <input type="checkbox"/> Other Languages _____   |   |
| <input type="checkbox"/> Experience with persons presenting with Alzheimer's, mental illnesses, and/or physical or mental challenges   |   |
| <input type="checkbox"/> Please elaborate on your unique skills or experiences that you may be willing to share with SSAR in its pursuit for growth, membership recruitment / retention, and professional development: |   |

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**Do you own a 4x4 vehicle?** *(That you are willing and able to use to access search locations in severe weather conditions and/or assist with towing the SSAR Command trailer.)*  Yes  No

**Does this vehicle have towing capabilities?**  Yes  No

Do you have any concerns about your physical capabilities with physically demanding tasks?

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Please describe your availability and limitations to attending planned training sessions:

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Are you able to respond to call-outs at any time of the day or do you have specific limitations for availability that you know of at this point? Please give a brief description of your schedule on any given week.  Yes  No

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### DEMOGRAPHIC QUESTIONS

Age: <18 \_\_\_\_\_ 18-25 \_\_\_\_\_ 26-35 \_\_\_\_\_ 36-60 \_\_\_\_\_ 60> \_\_\_\_\_

Sex: Male \_\_\_\_\_ Female \_\_\_\_\_

If <18 please provide parent or guardian's name and contact information:

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### CLOSING QUESTIONS

How did you find out about Saskatoon Search and Rescue?

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References: Please provide us with two separate references.

_____	_____
_____	_____
_____	_____

**All applicants to SSAR must be 18 years of age or older and agree to a criminal records check. Applicants under 18 will be used in a support role; they will be unavailable for active searches until their 18<sup>th</sup> birthday.**

By providing your personal information you agree that Saskatoon Search and Rescue may hold and use personal information about you for the purposes of keeping in contact with you and conducting chapter business. This information can be stored in both electronic and/or paper files. Any personal information you provide to us is protected under the federal Privacy Act. Your information will not be sold to or shared with any other organizations. Information will be retained and disposed of in accordance with our chapter policies which can be requested by emailing the Privacy Officer at [saskatoonsearchandrescue@gmail.com](mailto:saskatoonsearchandrescue@gmail.com).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Of parent/guardian if under 18)



## Equal Opportunities Policy in Recruitment and Selection

Our volunteer recruitment processes are carried out in a way that ensures that individuals are selected purely on the basis of their ability to do the role for which they have applied.

No volunteer will receive less favourable treatment on the grounds of sex, marital status, disability, race, ethnic origin, nationality, age, sexual orientation, religious belief or political opinion or be disadvantaged by conditions or requirements which are not justified or relevant to the role. The sole criterion for selection is the suitability of the applicant for the role.

We are committed to ensuring that every applicant applying for a volunteer role within SSAR is treated fairly.

## Privacy Policy

Saskatoon Search and Rescue respects the privacy of all members and all of those who have expressed interest in Saskatoon Search and Rescue. We have developed a Privacy Policy in accordance with the federal Privacy Act and full details on how we use, store and dispose of information can be obtained by contacting our Privacy Officer. The Privacy Officer can be contacted by email at: [saskatoonsearchandrescue@gmail.com](mailto:saskatoonsearchandrescue@gmail.com) or by mail at: Saskatoon Search and Rescue, Box 28077, Westgate PO, Saskatoon, SK S7M 5V8.

By proceeding with this application and providing your personal information you agree that Saskatoon Search and Rescue may hold and use personal information about you for the purposes of keeping in contact with you and conducting chapter business. This information can be stored in both electronic and/or paper files.

Any personal information you provide to us is protected under the federal Privacy Act. Your information will not be sold to or shared with any other organizations. Information will be retained and disposed of in accordance with our chapter policies which can be requested by emailing the Privacy Officer at [saskatoonsearchandrescue@gmail.com](mailto:saskatoonsearchandrescue@gmail.com).



## Call-Out System

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Saskatoon Search and Rescue uses texting and e-mail to activate members and inform them of other important alerts. Please provide us with your immediate contact information so we it can be entered into the database.

<b>Mobile</b>	(       )
<b>Email</b>	

**Your response to alerts is necessary (reply to text and/or to emails). Although we recognize that not all individuals have the ability to be contacted within minutes of an alert nor do all individuals have email access on their phones, we do rely on your response for planning purposes. Please indicate below your preferred form of communication in order of speed of response (1 = is primary, 2 = secondary, 3 = last ) and any limitations (work hours, email not on phone, etc) you may have. Please comment on your limitations and accessibility for contact.**

- Cellular Phone Text Message                       Email Computer Access Only  
 Email     Email On Mobile Phone  
 Direct Call Preferred                       Phone Number: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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*It is the responsibility of each member to ensure that all contact information is current and accurate. If you have changes to phone numbers, cellular providers, and email addresses – please let the Membership Director know.*

**Currently text messages are the ONLY method of alerting SSAR Volunteers to activation or other important messages. Unless otherwise indicated, no direct call will be issued.**

**Initials:** \_\_\_\_\_



# Media Release Consent Form

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## CONSENT

I, the undersigned, do hereby consent and agree that **Saskatoon Search and Rescue** has the right to take photographs, videotape, or digital recordings of me beginning on (please insert date) \_\_\_\_\_ and to use these in any and all media exclusively for the purpose of promotion and publicity of the Saskatoon Search and Rescue. I further consent that my name and identity may be revealed therein or by descriptive text or commentary.

I also understand that my image or likeness may be used in the posters, videos and multimedia products.

I do hereby release to **Saskatoon Search and Rescue**, all rights to exhibit this work in print and electronic form publicly. I waive any rights, claims, or interest I may have to control the use of my identity or likeness in whatever media used.

I represent that I am at least 18 years of age, have read and understand the foregoing statement, and am competent to execute this agreement.

## DECLINE

I, the undersigned, deny **Saskatoon Search and Rescue** the right to use photographs, videotape, or digital recordings of me for the purpose of promotion and publicity of the Saskatoon Search and Rescue.

Name (please print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## WITNESS

Witness for the undersigned (please print): \_\_\_\_\_

Signature of Witness: \_\_\_\_\_ Date: \_\_\_\_\_





# WAIVER

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**IMPORTANT: THIS IS A LEGAL COMMITMENT; READ IN FULL AND UNDERSTAND BEFORE AGREEING TO, AND ACCEPTING, THE TERMS HEREUNDER.**

By submitting this application form, you have expressed a desire to volunteer with Saskatoon Search and Rescue. As a volunteer, you will be engaged in certain activities and will perform certain duties (Collectively, “Activities”) that will be assigned to you from time to time, which may be related to or associated with any number of activities or events relating to the Saskatoon Search and Rescue.

There is a risk that you may be hurt during your participation as a volunteer for Saskatoon Search and Rescue. If you are unwilling to assume all the risks of your participation as a volunteer, DO NOT accept the terms contained herein, in which case you will NOT be authorized to volunteer for Saskatoon Search and Rescue.

In order to volunteer, you must accept and agree to the terms contained in this Release and Waiver of Liability pursuant to which you will release Saskatoon Search and Rescue, the sponsors, the volunteers, the participants, City of Saskatoon is to be held and their respective officers, directors, (collectively, the “Released Parties”).

Now therefore, you agree as follows:

**1. Assumption of Risk.** I understand that the Activities may include activities that could be hazardous to me, including Activities that involve many inherent risks and dangers and that may put me at risk of serious injury or illness, including death. I acknowledge that these risks and dangers may arise from any number of circumstances, including those caused by terrain, weather conditions, equipment, facilities, vehicular traffic, participants in the Activities, failures to follow safety procedures, and actions of other people and that other hazards may exist, that they may occur without warning, and that safety equipment, supervision and enforcement of rules do not guarantee my safety. I hereby expressly and specifically assume the risk of injury or harm in the Activities.

**2. Medical Treatment.** If I am unable to consent at the time due to injury or illness, I hereby consent to the administration of first aid and other emergency medical treatment for such injury or illness that occurs during any of my participation in the Activities and release and forever discharge the Released Parties from any claim whatsoever which may arise on account of any such first-aid treatment or other medical services. I further attest that to the best of my knowledge, I am not suffering from any condition, which would prevent and/or render me unfit to work as a volunteer for the Saskatoon Search and Rescue.



**3. Waiver and Release.** To the fullest extent permitted by law, I hereby forever release, waive, covenant not to sue, exonerate, discharge and agree to hold harmless the Released Parties from any and all liability, claims, demands, and causes of action whatsoever that I may have against the Released Parties with respect to any injury, illness, death, property damage or other loss that may result, directly or indirectly, from my participation in any of the Activities, whether caused by the negligence of the Released Parties or otherwise.

**4. Jurisdiction.** I agree that this Release and any rights, duties and obligations contemplated herein shall be governed by and interpreted solely in accordance with the laws of the Province of Saskatchewan and no other jurisdiction. Any litigation relating to the subject matter hereof shall be brought solely within the Province of Saskatchewan under the exclusive jurisdiction of the Courts of Saskatchewan.

**5. Other.** I expressly agree that this Release is intended to be as broad and inclusive as permitted by the laws of the Province of Saskatchewan. I agree that in the event that any clause or provision of this Release shall be held to be invalid by any court of competent jurisdiction, the invaliding of such clause or provision shall not otherwise affect the remaining provisions of this Release which shall continue to be enforceable. I further agree that this Release shall bind my assigns, heirs, administrators and executors forever.

I CONFIRM THAT I HAVE READ AND UNDERSTOOD EACH PARAGRAPH IN THIS RELEASE AND THAT I FREELY ACCEPT AND FULLY ASSUME ALL THE RISKS. I UNDERSTAND AND ACKNOWLEDGE THAT THIS IS A BINDING LEGAL COMMITMENT.

Applicant name: \_\_\_\_\_

Applicant signature: \_\_\_\_\_  
(Parent/Guardian if under 18)

Date: \_\_\_\_\_

Witness name: \_\_\_\_\_

Witness signature: \_\_\_\_\_

Date: \_\_\_\_\_



# Saskatoon Search and Rescue – Code of Ethics

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## Preamble

This Code of Ethics of the Saskatoon Search and Rescue (also referred hereinto as “SSAR”) volunteers is intended to credit all members and affiliated parties with the ability to exercise discretion when deciding and acting in the best interest of themselves, fellow members, affiliated parties, the subjects of searches, and charges these groups and individuals with the responsibility to do so.

## Why SSAR chooses to have a Code of Ethics

- to define accepted/acceptable behaviors;
- to promote high standards of practice;
- to provide guidelines for members to use for self evaluation;
- to establish a framework for professional behavior and responsibilities.

A Code of Ethics document was provided to you for your review either by email or in person.

- Did you receive this separate Code of Ethics document?    Yes    No
- Did you read and understand SSAR’s Code of Ethics?        Yes    No
- If you have any questions or concerns regarding the Code of Ethics, please do not sign this document until those concerns have been addressed with an Executive Member with SSAR. Otherwise, signing this document indicates that you have read, understood, and accept the Code of Ethics of the Saskatoon Search and Rescue.
- The separate Code of Ethics document that you must keep for yourself must also be signed by Witness from Saskatoon Search and Rescue.

I agree with the intent and purpose of this Code of Ethics – Version \_\_\_\_\_ of the Saskatoon Search and Rescue.

\_\_\_\_\_  
Signature of Volunteer  
(or parent/guardian if under 18)

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

